IFB #: RFP763-18-128696-JR  IFB SUBMITTAL DUE DATE: February 19, 2018, 2:00 pm  TITLE: Basic/Advanced Cardiac Life Support Training  FROM: Jill Roys, Senior Buyer  DATE: January 29, 2018

ADDENDUM #1

This addendum is issued to provide answers to questions that have been submitted.

1. American Heart Association has now transitioned into students receiving e-card certifications. However, they are allowing us to use our paper cards if already purchased. Are you okay with beginning with paper cards, then transitioning into e-cards or would you prefer to just use e-cards? E-cards require each student to have an email and certification cards can only be sent to the individual taking the course.
   We currently use paper cards. However, we would prefer to start with E-cards. All students have university issued email addresses.

2. American Heart Association requires a mandatory pre-course assessment. What is the process in assuring students receive pre-course letter?
   Currently, students are required to complete the pre-course assessment and provide proof of a passing score.

3. American Heart Association requires each student to have a Course Manual before attending class. What is your process in assuring students have manuals?
   We currently have enough manuals to distribute to 200 students. The students are on campus and will receive these books before the course. If there is a new version, we will purchase these books and make them available to the students.

4. American Heart Association requires a student to have an updated BLS and ACLS card, not expired for an ACLS renewal course. What is your process to assure student's cards are updated and not expired?
   Students certify for BLS in July of each year. The recertify in June two years later so there is not a lapse. Students certify in ACLS once while in medical school. Some chose to recertify in May before graduating, but that is within the two year limit.

5. American Heart Association requires students come to class with course manual and pre-course assessment results. What is your process if student comes to class without requirements to take course?
   Student is not allowed to take the course

6. AHA has two courses for ACLS:
1. The Initial Course is for individuals who have never taken the course or allowed his or her certification to expire.
2. The Renewal Course is for individuals who have taken the course and certification is current. Is this bid is for the Initial ACLS or the Renewal ACLS Certification course?
   Answer: This bid is for initial ACLS, initial BLS and recertification BLS

7. AHA does require an IV skills check-off for certification completion. Would this station be added into the training? Would this station require teaching or refresher options by the instructor? Would the skills check-off be on actual person(s) or manikins?
   Answer: YES it is a check-off station and must be added to the training. It is done on task trainers, i.e. IV arms, not on real people

-End-

ACKNOWLEDGEMENT: Please acknowledge receipt of this addendum by initialing the appropriate line on the Addenda Checklist, Section 4 of the RFP.