ADDENDUM #1

DATE: January 24, 2018
TO: Potential Bidders
FROM: Janet Thompson, Senior Buyer
SUBJECT: Questions and Answers
IFB752-18-208653-JLT
Drugs and Pharmaceuticals

This document is being issued to answer questions that have been submitted as follows:

1. Is the University willing to accept/consider proposed exceptions to any terms and conditions? More specifically, is the University willing to accept/consider proposed exceptions to any insurance terms if they cannot be met exactly as written in the bid documents?

ANSWER: Refer to Bid Response Requirements, Section 7.0.5

2. Is the submission required to have a live signature? My manager with signing authority is in Richmond, VA. She will sign, scan and email back to me. I will then print and ship the bid submission from my location in Minnesota. Is this okay?

ANSWER: The signature needs to be the ‘Original Signature by Authorized Officer/Agent’, also referred to as a wet signature.

3. Will this contract involve Federal funding?

ANSWER: No, this does not involve Federal funding.

4. Will the University please provide a copy of the purchase order terms and conditions for immediate review?

ANSWER: Please refer to Attachment A for Terms and Conditions. In addition, these are the purchase order general terms and conditions:
UNT System (UNTS) Terms & Conditions, revised 12-19-2017, and set forth in any contract regarding this purchase, are incorporated into this purchase order contract. In the event of conflict, the UNTS terms and conditions shall prevail unless explicitly stated otherwise in the contract executed by UNTS.

UNTS Terms and Conditions:

Correct PO number must appear on all packages, invoices, packing slips and correspondence. Packing lists with pricing must accompany all shipments and include the following information:
*PO Number
*Vendor Item Number
*Quantity Ordered
*Quantity Shipped
*Quantity Backordered

5. Is it possible to call in for the meeting today? If not, will a transcript be available?

ANSWER: The Pre-Bid meeting on Jan 16, 2018 at 1:00 pm local time did not have a phone in option. The power point from the meeting was posted on the UNTS website and can be found at the following link:
http://bsc.untsystem.edu/bid-listing

6. I am planning to bid on few line items mostly (Non prescription). The total value for these items will be below $100,000.00 which should preclude my company from subcontracting plans. Will my company be exempt from submitting the HSP with bid response? Is it mandatory to submit HSP regardless of the total cost of the proposed bid?

ANSWER: Your company is not exempt from submitting the HSP with the bid response (please refer to Section 5.0 of the bid). It is mandatory to submit the HSP regardless of the total cost of the proposed bid.

7. Who is your primary wholesaler? Who is this bid open to? Is it open to primary, secondaries and MFRs?

ANSWER: We do not have a primary wholesaler. This bid is open to qualified vendors who specialize in pharmaceuticals (Section 1.0).

8. For any drug, if the bidder's NDC does not exactly match the Pricing Worksheet NDC but the drug specification (type, package, brand, etc.) is otherwise exactly matched, does this pose any issue?

ANSWER: Refer to Attachment B: Pricing Worksheet, items in yellow highlights must be BRAND only, whereas other items can be generic. The NDC needs to match the Pricing Worksheet NDC. If RX, it must be AB Rated for equivalency.
9. Prices from manufacturers or suppliers can change quickly. If a bidder is successful, how long do the bid prices have to be honored, or how quickly will orders be placed? Is this handled in the separate contract?

**ANSWER:** Refer to Pricing and Term, Section 8.0

10. What is the frequency of orders (i.e. monthly, quarterly, all at once, etc.)? Is this handled in the separate contract?

**ANSWER:** There is no routine for ordering. The Pharmacy can place an order at any time.

11. How will the successful bidder receive valid prescriptions for the prescription drugs on the list?

**ANSWER:** Companies that supply the drugs and pharmaceuticals do not use prescriptions, they report in other ways. They also have to be compliant with the Drug Supply Chain Security Act (DSCSA) so the pharmacy receiving the drugs can trace the handling back to the manufacturer.

12. Are wholesalers allowed to bid?

**ANSWER:** This bid is open to qualified vendors who specialize in pharmaceuticals (Section 1.0).

13. If a bidder is already HUB-certified, do they still need a HUB action plan?

**ANSWER:** Your company is not exempt from submitting the HSP with the bid response (please refer to Section 5.0 of the bid). It is mandatory to submit the HSP.