Q. Should the vendor assume that all edits of the 15-25 news segments on each tape are hard cut in, hard cut out, regardless if there is visual or audio overlap with the segment that precedes or follows each segment?

A. With regard to Umatic and Betacam video: In some instances, a story’s audio will overlap with the image of following story. This will typically happen when audio from one story overlaps with the title card or countdown for the next story. In these cases, a clip should not end until the audio for the first story has completed. The next story would begin with the title or countdown that includes this bleed-over audio.

With regard to 16mm film: In some instances, a story’s audio will overlap with the image of following story. In these cases, a clip should not end until the audio for the first story has completed. The next story would begin with the title or first frame from next story that includes this bleed-over audio. Stories in the film collection vary wildly in their use of title cards, slugs/leader to indicate the beginning and end of a story. We would expect to have in depth conversation with the vendor about these issues as they arise.

Q. Are title treatments or end credits considered standalone segments?

A. In general, the videotape and film segments do not contain “title treatments” or “end credits.” If an item contained these elements, the vendor would be expected to communicate and discuss. The videotapes typically begin with an on-screen title or slate and/or countdown, which should be included as part of the clip. Films occasionally being with a title card and that should be included as part of a clip.

Q. Is there any slate requirement to the segments/clips?

A. The majority of stories on the videotapes will begin with an on-screen title or slate, which represents the beginning of the story. These titles, preceded by up to 5 seconds of black (when included on original tape), should be included in all clips. The vendor will not be required to generate new slates or titles.

In some instances, the stories on videotape will begin with a countdown. In these instances, the countdown will represent the beginning of the story and should be preceded by up to 5 seconds of black (when available on original tape).

In fewer instances, the stories on videotape will not contain any titles or countdown. In these instances, the first frame of the video will represent the beginning and should be preceded by up to 5 seconds of black (when available on original tape).

Q. Do you require any before and after handles on each segment?

A. Most stories will begin with an on-screen title/slate and/or a countdown. In these instances, the clip should be preceded and followed by up to 5 seconds of black (as available on the original tape). If a story does not have a title or countdown, but begins with image, the clip will begin with the first frame of that story. The clip should be preceded and followed by up to 5 seconds of black (as available on the original tape).

Q. If vendor provides engineering staff that has over 20 years in the media industry, including handling, addressing, and remediation on multi-year media migration projects, can the cleaning and inspection of all archival media be performed by an Engineer?

A. For projects involving 16mm film, we require that the vendor employ a professional archivist in the inspection and handling of film prior to digitization.

For projects involving video, we will consider an engineer with experience working with archival video to be sufficiently qualified to perform the cleaning and inspection prior to digitization.
Q. For work and formats specified after the completion of Phase I, if vendor warrants chain of custody of all physical and digital assets, as well as warrants all work will be performed by vendor full time employees, is use of “four-wall” rental of another facilities’ gear and space acceptable?

A. **Vendor is expected to own and operate all necessary equipment for all phases of the project. If vendor is only qualified to complete work on video, then the vendor may complete the bid for only the video portion of the RFP.**

Q. Is it disqualifying if the vendor’s large scale experience with digitization of television and video collections is impressive and proven in the entertainment segment, rather than in the television news segment?

A. **Vendors who lack experience working with television news collections may still submit for this RFP; however, keep in mind that relevant experience is one of the evaluation criteria.**

Q. Is there a detectable, standard delimiter between segments in the footage?

A. **With regard to Umatic and Betacam video:** In some instances, a story’s audio will overlap with the image of following story. This will typically happen when audio from one story overlaps with the title card or countdown for the next story. In these cases, a clip should not end until the audio for the first story has completed. The next story would begin with the title or countdown that includes this bleed-over audio.

**With regard to 16mm film:** In some instances, a story’s audio will overlap with the image of following story. In these cases, a clip should not end until the audio for the first story has completed. The next story would begin with the title or first frame from next story that includes this bleed-over audio. Stories in the film collection vary wildly in their use of title cards, slugs/leader to indicate the beginning and end of a story. We would expect to have in depth conversation with the vendor about these issues as they arise.

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