DATE: July 7, 2017
TO: Potential Bidders
FROM: Don Lynch – Executive Director of System Facilities Administration
SUBJECT: Question #1
RFQ769-17-8302DL
Exhibit Design Professional Services

This Questions #1 document is being issued to answer questions that have been asked as follows:

1. Is the design build vendor expected to work with the architect and GC in any moving of large artifacts and or spaces within the building?
   
   **ANSWER:** The majority of demolition and artifact removal in the building will occur prior to the start of this engagement. Some coordination and collaboration is anticipated but should largely include only the reinstallion of previously removed items if appropriate.

2. Is the Dallas Municipal Building on the National Register of Historic Places?
   
   **ANSWER:** The Dallas Municipal Building is a contributing structure within the Downtown Dallas Historic District which is listed with the National Register of Historic Places. The building itself is a State Antiquities Landmark

3. Are there any restrictions on alterations to interior spaces in the DMB? Can fabricated items (i.e. graphic panels) and multi-media hardware (i.e. monitors, projectors, etc.) be attached to walls/ceilings?
   
   **ANSWER:** Unknown at this time. Specific design guidelines or restrictions will be discussed with the selected firm. This RFQ solicitation is only requesting qualifications. Solutions and design ideas are not be requested at this time.

4. Is the budget that is included in the design section the expected budget for the design/build?
   
   **ANSWER:** No. The budget listed in the appendix was only used for the proof of concept and is not the final budget allotted for this project.

5. Do you anticipate designers will start from a clean slate, or do you expect them to begin with the concept design you included in the RFQ?
   
   **ANSWER:** The selected firm will start from a clean slate. The proof of concept is only one possible concept that could be investigated further by the exhibit team and selected firm.

6. Is there a preference for local contracting?
   
   **ANSWER:** No

7. What is the evaluation criteria for this RFQ?
   
   **ANSWER:** The evaluation criteria is located in the RFQ document 002400 on page 9.
8. Please describe your relationship with Pony Allen previous to this project. Does he have an inside track?

   **ANSWER:** All qualified responses received will be evaluated using the same criteria published in the RFQ.

9. How many of the workshops do you envision in Phase 1, part A?

   **ANSWER:** Unknown at this time. Specific details regarding workshops will be discussed with the selected firm. This RFQ solicitation is only requesting qualifications.

10. Your RFP mentions that the conceptual drawings may be used for fundraising purposes. Is fundraising left to be done in this project? If so, how would this affect your ability to enter into a contract for the entire project?

   **ANSWER:** Fund raising is not complete. The resulting Agreement for this RFQ solicitation is for concept and design with the Owner having the option to continue with fabrication and installation.

11. Are performance bonds required for the fabrication portion of this project?

   **ANSWER:** Yes

12. Does UNTS require that the majority of the exhibit be fabricated by January 2019?

   **ANSWER:** In general, the majority of construction coordination with the architect and GC should occur prior to January 2019.

13. Would a design/build firm be allowed to perform the design, fabrication, and installation services as part of one contract?

   **ANSWER:** The resulting Agreement for this RFQ solicitation is for concept and design with the Owner having the option to continue with fabrication and installation.

14. Is selected firm expected to build from the Proof of Concept, re-work aspects of that concept, or start with a new concept?

   **ANSWER:** The selected firm will start from a clean slate. The proof of concept is only one possible concept that could be investigated further by the exhibit team and selected firm.

15. The UNTS rehabilitation plan envisions numerous potential locations for installations in public areas. Will the development, fabrication, and installation of these pieces be part of overall scope?

   **ANSWER:** The resulting Agreement for this RFQ solicitation is for concept and design with the Owner having the option to continue with fabrication and installation.

16. Will a representative of THC be part of the planning process and, if so, what will their role be?

   **ANSWER:** UNTS will work directly with the THC for permit approval of the construction of the exhibit space and review at select milestones. A THC representative will not be part of the stakeholder team for the development of the concept design.
17. Will selected firm have access to any potential objects/artifacts at the beginning of design for measurement purposes?

**ANSWER:** The selected firm will be provided a list of existing objects/artifacts that may be available through partnership with other agencies. Further discussion of the artifacts and objects will take place with the selected firm.

18. Does UNTS have a sense of the number of artifacts they are hoping to display?

**ANSWER:** No. The selected firm will be working with a stakeholder committee to determine the appropriate artifacts to display.

19. Does this phase also include Final Exhibit Text? Production-ready graphic files?

**ANSWER:** Yes

20. Can you provide additional information regarding expectations for commissioning?

**ANSWER:** Most mechanical systems would require commissioning to ensure the system operates as designed. The Owner will hire a 3rd party commissioning agent for those systems. The selected firm shall develop the commissioning protocol for each system.

21. Can you better define the difference between “programming” and “designing” as described in sections A & B of this section? Is this simply the difference between development of content, text writing, etc. and the drawing the physical forms of the exhibit elements.

**ANSWER:** Yes

22. The Proof of Concept contains a significant amount of audiovisual displays. Is it safe to assume that UNTS desires that a large portion of interpretation be achieved by audiovisual means?

**ANSWER:** The selected firm will start from a clean slate. The proof of concept is only one possible concept that could be investigated further by the exhibit team and selected firm.

23. Will firm be required to align their numbers with the allocations shown in this section? i.e., is it anticipated that the total design phase will be $227,800.00?

**ANSWER:** The budget listed in the appendix was only used for the proof of concept and is not the final budget allotted for this project.

24. Is the grand total listed in this section a good barometer for an initial design-to-budget?

**ANSWER:** The budget listed in the appendix was only used for the proof of concept and is not the final budget allotted for this project.