**PURPOSE**
To ensure UNT System efficiency and effectiveness.

**EXPECTATIONS**
Council Chairs are responsible for:
1. Planning and implementing the strategic priorities of the Chancellor’s Council;
2. Reporting to the Chancellor’s Council progress on the top priority operational system efficiency and effectiveness as prioritized by each Council;
3. Cross-coordination and communication with other councils.

**CHANCELLOR’S COUNCIL**
- **MEMBERS**
  - Chancellor
  - University Presidents
  - VC/General Counsel
  - VC Academic Affairs & Student Success
- **TOPICS**
  - System Administration Reviews
  - Service Alignment
  - Customer Service Metric Evaluation
  - Approve New, Cross-Cutting Initiatives
  - Quarterly Review with ITSS, HR, CFO Councils
  - University Strategic Initiatives
  - Budget Plan/Submit
  - Compliance
  - Hot Topics, High Priority/Time Sensitive Issues

**CFOs COUNCIL**
- **MEMBERS**
  - UNT System CFO
  - University CFOs
- **TOPICS**
  - Financial Services
  - Budget
  - Procurement
  - Controller
  - Financial Planning, Policy, Analysis, Reporting
  - Treasury
  - Customer Service Metrics
  - Compliance
  - Information Sharing/Coordination
  - Ideas/Opportunities for Improvement
  - Financial Strategy

**ITSS COUNCIL**
- **MEMBERS**
  - CIO
  - ITPP Committee Representative from UNT, UNTD, UNTHSC, and UNTS
  - System Budget Representative
- **TOPICS**
  - Project Portfolio Management
  - IT Demand Management
  - IT Prioritization
  - Approves Projects < $1M
  - Data Governance
  - Customer Service Metrics
  - Compliance
  - Information Sharing/Coordination
  - Ideas/Opportunities for Improvement

**HR COUNCIL**
- **MEMBERS**
  - Chief Human Capital Officer
  - Presidential representative from each campus
  - Provost representative from each campus
  - Campus HR Directors
- **TOPICS**
  - Onboarding/Offboarding
  - Compensation/Benefits
  - HR Data
  - Recruitment/Development
  - Employee Engagement
  - Succession Planning
  - Customer Service Metrics
  - Compliance
  - Information Sharing/Coordination
  - Ideas/Opportunities for Improvement
  - Performance Evaluations
  - Onboarding/Offboarding
  - Compensation/Benefits
  - HR Data
  - Recruitment/Development
  - Employee Engagement
  - Succession Planning
  - Customer Service Metrics
  - Compliance
  - Information Sharing/Coordination
  - Ideas/Opportunities for Improvement
  - Performance Evaluations

**Coordination & Collaboration Groups (CCG)**
- **MEMBERS**
  - A university representative for each campus from each of the following areas:
    - Academic Affairs
    - Advancement
    - Audit*
    - Communications
    - Compliance Officers
    - Facilities
    - Government Relations*
    - Legal*
  - *These members will communicate with campus presidents as needed
- **TOPICS**
  - Monthly Meetings/Calls
  - Services Reviewed Annually
  - Metrics/Dashboard
  - Ideas/Opportunities for Improvement

**COUNCIL OPERATIONS**
1. Office of the Board Secretary and Council chairs will maintain a Sharepoint site with schedules, agendas, results and minutes of monthly or more frequent meetings.
2. Councils and Coordination & Collaboration Groups will meet at least once per month. Additional meetings may be scheduled as needed.