

03.600 Communications

- 03.601 Communication from Members of the Public. Communications addressed to all members of the Board from persons outside the System, the System Administration, and the Institutions shall be submitted to the Board Secretary, Chancellor, or Chairman for distribution to the Board.
- 03.602 Communication from and with Students, Staff, and Faculty. It is the responsibility of the Chancellor for the System and the Presidents of the Institutions to provide adequate information to the members of the Board to enable them to be knowledgeable regarding the operations, management, finances, and effectiveness of the academic, research, and public service programs of the System and the Institutions. Members of the Board will request information necessary to carry out their duties and responsibilities from the Chancellor for the System or the Presidents of the Institutions. The regular channel of communication from members of the Board to the faculty, staff, and administration is through the Chancellor, the appropriate Vice Chancellor, and the President of the Institution involved, and a copy of any communication sent by a member of the Board directly to any member of the faculty, staff, or administration should be furnished to the Chancellor, the appropriate Vice Chancellor, and the President of the Institution involved. Members of the Board are entitled to direct participation and communication with the Presidents, faculty, staff, and students of the System in support of programs and Board goals, but will refrain from personal involvement in matters not within the scope of the Board's authority.
- 03.603 Service on System or Institution Advisory Councils. Members of the Board make important contributions when serving on System or Institution advisory councils; however, matters that come before advisory councils may later require action by the Board. For this reason, members of the Board shall not vote on any matter when serving on a System or Institution advisory council.

- 03.604 Requests to Appear before the Board. Requests to appear before the Board to make comments on a specific agenda item shall be confined to regular meetings as defined in Regents Rule 03.503. Requests must be received in the Office of the Chancellor no later than 24 hours prior to the Board meeting. Requests to appear must relate to agenda items that have been posted for possible Board action. The request must be in writing and specify the agenda item(s) the speaker intends to address and the speaker's name, title, and affiliation, if any. Only speakers who have previously provided notice in accordance with this rule will be recognized by the Chairman or presiding officer, except that the Board or its Chairman, Committee Chairman, or Chancellor may invite individuals to appear before the Board or its committees.
- 03.605 Time Limits on Appearance. Speakers will be allowed up to 3 minutes to speak prior to a vote on a specific item. The Chairman or presiding officer may announce a time limit of up to 20 minutes for public comment per agenda item prior to consideration of an agenda item. The Chairman or presiding officer may, at his or her discretion and as time permits, allow questions to be addressed to the speaker.
- 03.606 Written Comments. Speakers who wish to provide written comments in addition to or in lieu of oral comments shall provide 15 copies to the Board Secretary, for distribution to the Board prior to action on the specific item, no later than 24 hours prior to the meeting. Written comments shall not exceed 3 pages including attachments.
- 03.607 Disruption of Meeting. The disruption of a Board or committee meeting is prohibited. The Chairman or presiding officer may order the removal of any person who disrupts a meeting of the Board or one of its committees.

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