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PROCESS UPDATE:

Direct Deposit is Now Easier to Update and More Secure

As part of the UNT System's ongoing effort to improve processes and serve its team members, we are excited to launch a convenient and secure self-service function for faculty and staff to update their direct deposit information. This new, self-service feature for updating your direct deposit information is available immediately and utilizes multifactor authentication (MFA) to help eliminate cyber threats and ensure that our team members' personal information remains private.

In order to use this new self-service feature, simply enroll in Duo multifactor authentication online at https://mfa.untsystem.edu. Once securely enrolled, you will be able to update your direct deposit information in EIS.

For questions or assistance, please contact your local department's IT support

group, the UNT System Service Desk at 940-565-HELP (4357), or email ITHELP@untsystem.edu.

UPGRADE COMPLETE:

Lynda.com is now LinkedIn Learning

The UNT System's free online learning and professional development platform, formerly known as Lynda.com, has been upgraded and is now LinkedIn Learning. LinkedIn Learning will remain free to UNT System faculty, staff and students, and now offers a more intuitive interface with additional content recommendations. Additionally, Lynda.com's 10,000-plus item course library, transcripts and exercise files will remain in-tact as part of LinkedIn Learning.

The upgrade also provides you with the option to connect your UNT System LinkedIn Learning account to your profile on LinkedIn – the world's largest career-networking platform. If you choose to link your accounts, you can expect a more personalized experience, with specialized course recommendations based on job title, skills and industry. Users with linked accounts will receive digital course completion badges that can make your LinkedIn profile more rich and robust.

Learn more:

- Online: LinkedIn Learning
- Watch: How to Use LinkedIn Learning

TRAINING:

If you would like assistance with creating a customized learning plan for your team, please contact the System HR Organizational Development and Engagement (ODE) team at ODE@untsystem.edu.

Enroll in Upcoming Training Sessions Today!

Receiving Feedback

August 23, 12-1pm, Webinar

REGISTER TODAY!

Once we learn to embrace feedback, it can encourage us to move forward by growing and adapting to the needs of our workplace. Managers and employees alike will benefit from evaluating their own receptivity and barriers to criticism.

Managing Up

August 27, 12-1pm, Webinar

REGISTER TODAY!

This course presents ideas and strategies you can use to earn the trust and support that advances your work, projects, and ultimately your career.

Foundations of Supervision

August 30, 9-11am, UNT Dallas Founders Hall, FH-306

REGISTER TODAY!

Review the basic elements of supervision. Topics include; how to empower your staff, performance management, task management, problem solving, and personal management.

Effective Documentation

September 4, 2:00 PM – 4:00 PM, UNT Support & Services Bldg., SSB-102

REGISTER TODAY!

September 5, 2:00 PM – 4:00 PM, UNT Dallas Bldg. 1, DAL1-212

REGISTER TODAY!

Good documentation practices give managers the resources needed to provide meaningful feedback to employees, provide specific examples when trying to correct unwanted performance or behaviors, and to provide a balanced

evaluation of employees' performance during review time. Effective documentation also serves as an aid to future managers and HR professionals for historical perspective, audits, and legal claims. The Effective Documentation session explores the importance of managing and developing sound documentation practices.

Questions? Email the Organizational Development & Engagement team at ODE@untsystem.edu.