

October 2020

Payroll Deadlines for ePAR

Transaction Type	Pay Period	Final Approval Deadline	Pay Date
Semi-Monthly Salaried	10/1 - 10/15	Tuesday, October 6, 2020	10/15/2020
Semi-Monthly Supplemental*	10/1 - 10/15	Tuesday, October 13, 2020	10/22/2020
Monthly Supplemental*	9/1 - 9/30	Tuesday, October 13, 2020	10/22/2020
Monthly Salaried	10/1 - 10/31	Monday, October 19, 2020	11/2/2020
Task Payments	10/1 - 10/31	Monday, October 19, 2020	11/2/2020
Stipend Payments	10/1 - 10/31	Monday, October 19, 2020	11/2/2020
Semi-Monthly Salaried	10/16 - 10/31	Monday, October 19, 2020	11/2/2020
Hourly (ePAR)	9/16 - 9/30	Tuesday, October 6, 2020	10/15/2020
Hourly (ePAR)	10/1 - 10/15	Monday, October 19, 2020	11/2/2020
Secondary Payroll*	10/1 - 10/31	Friday, October 23, 2020	11/2/2020
Supplemental*	10/1 - 10/31	Monday, November 2, 2020	11/9/2020

NOTE: Excludes Hourly (ePAR), see Time and Labor Deadlines Below.

Hourly Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline	Pay Date
Regular Hourly	9/1 - 9/15	Wednesday, September 16, 2020	10/1/2020
Secondary Hourly*	9/1 - 9/15	Tuesday, September 22, 2020	10/1/2020
Supplemental*	9/1 - 9/15	Thursday, October 1, 2020	10/8/2020
Regular Hourly	9/16 - 9/30	Tuesday, October 6, 2020	10/15/2020
Supplemental*	9/16 - 9/30	Tuesday, October 13, 2020	10/22/2020
Regular Hourly	10/1 - 10/15	Monday, October 19, 2020	11/2/2020
Secondary Hourly*	10/1 - 10/15	Friday, October 23, 2020	11/2/2020
Supplemental*	10/1 - 10/15	Monday, November 2, 2020	11/9/2020

NOTE: Supplemental payroll will be processed for late approvals. No additional hourly payrolls will be processed until the next regular payroll date.

Salaried Payroll Deadlines for Time and Labor

Payroll	Pay Period	Final Approval Deadline
Monthly & Semi Monthly	10/1 - 10/31	Thursday, November 12, 2020
Monthly & Semi Monthly	11/1 - 11/30	Friday, December 11, 2020

Deadline is for all time to be entered for salaried employees.

**The Secondary and Supplemental pay dates are not mandated by the state and are subject to delay without notice due to unforeseen circumstances.*