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**RFP #:** 769-21-0329-BS

**SUBMITTAL DUE DATE:** May 10, 2021, 2:00 PM local time

**TITLE:** *FMLA/Leave Management Service*

**DATE:** April 30, 2021

## **Addendum #1**

Please note the following clarifications are hereby made to the aforementioned RFQ.

**This addendum is being issued to answer questions that have been submitted as follows:**

### **Questions and Answers**

1. Whether companies from Outside USA can apply for this? (like, from India or Canada)

**A. We would not exclude due to country of origin, but we would need details on location and what tasks will be performed in your response**

2. Whether we need to come over there for meetings?

**A. Yes for training.**

3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

**A. We would need details on location and what tasks will be performed in your response**

4. Can we submit the proposals via email?

**A. No submittals will need to be made as described in RFP**

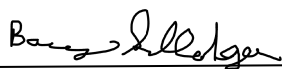
5. Is there an expectation that company leave plans are included in our cost?

A. UNT System does have a company leave plan. The plan is a sick pool donation plan. Employees can donate their own accrued sick leave to the pool. Employees who have catastrophic injuries or illness can draw up to 720 hours of the leave with appropriate medical documentation. UNT System would be interested in seeing administration of this plan included in responses.

6. What is the anticipated start date of the contract?

A. Anticipated start date would be January 1, 2022.

**-End of Addendum-**



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*Issued by (signature)*

*April 12, 2021*  
*Date*

**ACKNOWLEDGEMENT:** Please acknowledge receipt of this addendum by initialing the appropriate line on the Addenda Checklist, Section 4 of the RFP.