ADDENDUM 1

Answers to Questions

This document is being issued to answer questions that have been submitted as follows:

1) Can you tell me when you expect to release the CMAR RFP for this project?

**ANSWER:** The solicitation for the CMAR will be released as soon as possible, in the next week or two.

2) Regarding the above mentioned RFQ, I had a question regarding the Selection Process/Description of Process, #2, on page 8 of the PDF (002400–5). Regarding format of submittal, when it says “one (1) in paper format, loose bound”; could you confirm if that means we keep the document loose and held together with a binder clip so it is held together for delivery or loose in a folder? I just want to make sure I am submitting exactly as requested.

**ANSWER:** The proposal should be held together with binder clips or loose in a folder. Just not spiral bound.

3) Will selection of CMAR be concurrent with the selection of an Architect?

**ANSWER:** No, the Design Professional will be selected first and then the CMAR will be selected.

4) In order to build an accurate project schedule, would you please provide an estimate of the necessary review time for UNT System and UNTHSC to approve designs once submitted by the architect?

**ANSWER:** This process should not take more than three days unless there are special circumstances. (Someone is out sick or on vacation; this would usually be worked out prior to their being out)

5) Is there a percentage goal of HUB Participation for the HSP?

**ANSWER:** The HUB HSP goal for the RFQ752-19-138040DH is 23.7%
6) In reference to Relevant Experience and Capabilities question 2) would you like 5 projects total with the relevant design team members listed for each, or 5 projects PER each member of the design team?

ANSWER: Five projects among the team will be fine, as long as the projects are like and similar in scope and Higher Education experience will be preferred, if possible.

7) Please provide square footage of the two buildings, Facilities and General Services Building.

ANSWER: This is the information that is available for the two buildings: square footage for the Facilities Maintenance Building is 8,042 and the square footage for the General Services Building is 15,826.

8) Please provide a brief summary regarding the age and current state of build out of the two buildings. Can a few photographs of the interior be provided to provide context of current state?

ANSWER: Construction on the General Services Building began in May 1990 and the Facilities Maintenance Building was built in 2003/2004. Neither has any post-tensioned concrete members. The exterior walls are tilt wall concrete panels on cast in place concrete piers. The floor is steel reinforced slab on grade concrete. The interior structure is steel columns with open web steel joist framing for the roof. The interior walls are all non-load bearing. There will not be any photographs included.

9) I wanted to validate the dates stated in the RFQ related to scope of work being requested: Programming award (August 2019) Design completed and Construction begin September 2019)

ANSWER: These dates are approximate and hopeful; the University may not have the approval or a CMAR under contract until October of 2019. However, we will continue to try for the September 2019 design completion date. (This is an aggressive schedule)

10) Is there anyway we can get this in a Word Document or Pages?

ANSWER: The documents that are on the two websites we advertise on UNT Bid Opportunities and the State of Texas website:


These are the only forms available for proposers. You should be able to convert these documents to a word document if you have Adobe Acrobat. Most people just fill out the forms and then scan them to send to us.
11) Question on Exhibit B Continued Services, Page 36. Everywhere it says Numeral, do we fill this out now or if we get the bid?

**ANSWER:** This form is Attachment B a Sample Professional Services Agreement. You will not fill this out until your firm is awarded the contract. This is strictly for you to review prior to being awarded the contract, to be sure that your legal team does not have a problem with UNT System’s agreement.

Please sign and confirm that you have received this Addendum 1 by including this with your proposal

__________________________________________
Signed

__________________________________________
Printed Name

__________________________________________
Date

**END of Addendum 1**

Denise Harpool
Senior Buyer, UNT System Procurement