Please note the following clarifications are hereby made to the aforementioned RFP.

**Update/Change**
This document is being issued to answer questions that have been submitted as follows:

**Questions and Answers**

**Question 1:** Following selection as VOC, how long does a vendor have to provide a VPAT? (Ref. Section 6.4.6.10)

- a. The completed System Acquisition Form (addresses VPAT) is required before the software or service contract is awarded and should be included as part of the proposal.

**Question 2:** In response to section 6.2, a proposer is to submit details related to following: (1) Brief description of the scope of the business relationship and value (2) Current status of business relationship.

- b. With regard to (1), will the University please provide clarification as to what constitutes as a "description of the scope of business". Does identification of the specific "product" a reference is implemented on fulfill this requirement. Description of the scope of business - what services/products have you previously provided/are currently providing to said reference.

- c. With regard to (2) is the University requesting details related to how far into the contract a reference may be or is there something more specific the University is looking for here? Please clarify. If this question is related to the "Current status of business relationship" – please answer the question of what is the current status of business relationship between company and said reference.

**Question 3:** Can proposers include exceptions to a form (Execution of Offer) with proposal responses: (Ref. Section 2.1.9)

- a. Any proposer exceptions to terms and conditions must be clearly notated in the RFP response.

-End of Addendum-

Issued by Tawana Laster

December 6, 2019

Date

**ACKNOWLEDGEMENT:** Please acknowledge receipt of this addendum by initialing the appropriate line on the Addenda Checklist, Section 4 of the RFP.