Please note the following clarifications are hereby made to the aforementioned RFQ.

**Update/Change**

Due to conflict in being able to obtain audits requested in the questions below the following change has been made to the “Schedule of Key Events”:

**Answers to Questions Posted: January 21, 2020 by 5:00 PM local time**
**Submittal Deadline: January 30, 2020 @ 2:00 PM local time**

**Questions and Answers**

**Question 1:** What were the total hours spent on each of the deliverables in the prior year, including the use of internal audit?

2,501 hours for consolidated external audit only, not including SACS or Title IV reviews. Detailed breakout below:

External Auditor Hours: 1,862
Internal Audit Hours: 639

**Question 2:** What were the fees for each deliverable or total fees in the prior year?

FY19 External Audit: $366,000
FY19 HSC SACS Review: $20,000
FY19 HSC Title IV Compliance Review: $24,000

**Question 3:** What were the dates that the auditors were in the field in FY19 for interim and final?

Interim: 06/24/2019 - 07/26/2019
Year-End: 10/21/2019 - 12/20/2019

**Question 4:** What was the nature and magnitude of any audit adjustments for the FY19 audit?

Four passed audit adjustments (not posted to financial statements). Three related to capital assets and one related to liability over-accrual. Total magnitude net impact to Assets of $1.4 million or 0.1%, Liabilities ($0.7 million) or 0.0%, Net Income $2.1 million or 0.4%.

**Question 5:** Have there been any overrun or extra billings associated with the audits in the past two years? If so, what was the cause of the extra billings?

No extra billings associated with FY18 or FY19 audit.

**Question 6:** Are there any areas within the audit or the Agency’s operations that impact the audit that is of special
concern to management?

No areas of special concern.

Question 7: May we obtain a copy of the 2019 internal control letter (management letter), if available?
Yes (Attached; RFQ-Question7)

Question 8: May we obtain a copy of the CPRIT program specific audit, including any findings reported?
Yes (Attached; Will be added as Addendum 3 once received)

Question 9: May we obtain a copy of the most recent SACSCOC review completed for UNT, NTHSC and UNTD?
Yes (Attached; RFQ-Question9)

Question 10: Does the System intend to have oral presentations from a short list of vendors as part of the solicitation?
Yes.

Question 11: Section 2.5 states that “the HSP must be submitted is its own individual sealed package.” If a HUB has been identified, could their qualifications and bio be included in the technical proposal or would the System prefer all HUB related material be included in the separately sealed HUB package?
The HSP must be submitted in a separate, sealed package. This requirement has no impact on how you present your team, HUB and non-HUB, in the technical proposal.

Question 12: Does the System prefer the HSP to be a separate pdf file in the electronic copy of the proposal?
UNT System does not require an electronic copy of the HSP. The HSP, if submitted electronically in addition to the required paper copy, should be in a separate document from the remainder of the proposal.

Question 13: What is the percentage of HUB participation?
23.7% for Professional Service Contracts.

Question 14: Will there be any system operations upgrades in the next 4-5 years?
Unknown.

-End of Addendum-

Issued by (signature)

January 21, 2020
Date

ACKNOWLEDGEMENT: Please acknowledge receipt of this addendum by initialing the appropriate line on the Addenda Checklist, Section 4 of the RFP.