



Pre-Solicitation Meeting

RFP 769-22-101321MW

Title : Newspaper Digital Conversion

December 19, 2021

330PM

*In the case of a conflict between this presentation and the solicitation document, the solicitation document takes precedence



- Introductions
- Project Description
- Evaluation Criteria
- Best Value Partnership
- Historically Underutilized Business Subcontracting Plan
- Questions
- Schedule of Key Events



PROJECT DESCRIPTION

- Between 100,000 and 300,000 newspaper pages, scanned from 35mm second-generation negative microfilm. The contractor will create sets of digital images and metadata from newspaper microfilm reels supplied by UNT, to conform to the technical guidelines in this document and its appendices/links.
- The proposer will create sets of digital images and metadata from newspaper microfilm reels that are supplied by University of North Texas System.
- UNTS will accept electronic Proposal submission and is requesting Proposals electronically via the following website:
<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=UNTS>
- Responses are due January 18, 2022 at 2pm and must include a separate pdf attachment for the HUB Subcontracting plan.



EVALUATION PROCESS

- Each Proposal shall be evaluated on the ability to meet UNTS' requirements and to provide the Best Value to UNTS. The evaluation will be based on the following:
 - Experience and qualifications of the Proposer
 - Cost (including delivery, installation, life cycle, if applicable)
 - Demonstrated ability to meet project timelines
 - Support of UNT HUB program initiatives
 - Academic Initiatives
 - Availability of employee training



Best Value Partnerships

UNTS' intent is to create business relationships that extend beyond the mere transactional and form true strategic partnerships with our suppliers to assist with meeting our stated purpose. We are asking proposers to use their creativity in offering ways how they might help by partnering with us to reach our goals.

Potential possible ways the respondent may extend our relationship to be more strategic in nature to meet this criteria is:

Internships



Scholarships

Rebate Programs



Graduate Employment



Promotional Marketing



Innovative
Technology
Solutions

Faculty Engagement



Tiered Pricing



Event Sponsorship



HUB Utilization



Hub Subcontracting Plan

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QUESTIONS?



Schedule of Events

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Event	Date	Time	Notes
Distribution of RFP	Wednesday December 1, 2021	N/A	
Pre-Proposal Conference	Thursday, December 9, 2021	3:30 PM Central	
Deadline for Submission of Written Questions	Monday, December 20, 2021	2:00 PM Central	
Deadline to Post Responses to Proposer Questions	Thursday, January 6, 2022	2:00 PM Central	
Proposal Due Date	Tuesday, January 18, 2022	2:00 PM Central	
HUB Subcontracting Plan Due Date (If required, see Paragraph 2.5)	Tuesday, January 18, 2022	2:00 PM Central	
Tentative Award Recommendation	February 2022		