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RFP #: 752-21-0601-BS

SUBMITTAL DUE DATE: July 20, 2021, 2:00 PM local time

TITLE: *Faculty Information System*

DATE: July 13, 2021

Addendum #1

Please note the following clarifications are hereby made to the aforementioned RFQ.

This addendum is being issued to answer questions that have been submitted as follows:

Questions and Answers

See attached

-End of Addendum-

Issued by (signature)

July 13, 2021

Date

ACKNOWLEDGEMENT: Please acknowledge receipt of this addendum by initialing the appropriate line on the Addenda Checklist, Section 4 of the RFP.

Questions and Answers for RFP752-21-0601-BS Faculty Information System

Questions

Vendor #1

1. Whether companies from Outside USA can apply for this? (like, from India or Canada)
2. Whether we need to come over there for meetings?
3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)
4. Can we submit the proposals via email?

Vendor #2

1. Who will be evaluating this response? (academic/faculty affairs, research office, IT, library, etc)
2. Our offices are closed due to the pandemic. Would you accept an electronic response?
3. Would you provide an extension
4. Can you please provide clarification regarding any discrepancies between requirement 5.1.3 which seems to require the proposed solution to include entire P&T process, versus 5.1.14 which references a separate faculty activity database?

Vendor #3

1. What is the desired scope of the envisioned Faculty Information System?
 - All three of the universities described in section 1.1?
 - A subset thereof (if so, please clearly identify which universities specifically)?
2. Can UNTS provide an anticipated timeline for critical milestones in the evaluation and desired implementation process, including, but not necessarily limited to:
 - Selection of preferred vendor
 - Dates for Board approval, if required
 - Execution of contract with selected vendor
 - Start of the software implementation process (i.e. project kickoff)
 - Desired "go live" of Faculty Information System
3. RFP75-21-0601-BS specifies that proposals must be printed, in a binder with section separators. Production and shipping lead time required to deliver such a physical proposal will consume a significant portion of time between now and the deadline – in fact, production and shipping lead time will force us to finalize our proposal only 1 day after UNTS has committed to answering vendor questions, which is clearly problematic. We would prefer to invest the time in thoughtful review of UNTS' responses and in refining and improving our proposal accordingly. In light of these practical considerations, is UNT open, instead, to secure delivery (via FTP site or similar) of a 100% digital proposal (i.e. a well formatted .pdf document) rather than physical delivery of a binder/paper copy and a USB flash drive?

Answers

YES

Yes

Please describe in your response what tasks will be performed out side of USA

No

Faculty, Vice Provost, FIS director

Yes, but it must be on a thumb drive mailed to the location described in the RFP by the deadline.

No

Currently our Faculty Information basis is one function. P&T and Annual Review pull information from the Faculty Information system into the Workflow

UNT System includes UNT Dallas, UNT Denton, UNT Health Science Center, also Frisco campus

This would be for Unt Denton Campus with potential to going to another campus

Preferred vendor early August 2021, BOR meet August 12 -13, 2021, Software impletmentation Septemeber 2021, Go live June 2022?

We will accept a thumb drive mailed to the location described in the RFP by the deadline.