



Request for Qualifications for Design/Build Services

RFQ769-22-10975ER

UNT DISCOVERY PARK VIVARIUM



UNT SYSTEM FACILITIES PLANNING & CONSTRUCTION

- Pre-Proposal Meeting
- Thursday, September 2, 2021 @ 11:00a.m.



AGENDA

- **INTRODUCTIONS**
- **PROJECT DESCRIPTION**
- **SUBMISSION REQUIREMENTS/CRITERION**
- **HISTORICALLY UNDERUTILIZED
BUSINESSES (HUB)**
- **SELECTION PROCESS/SCHEDULE**
- **REQUIREMENTS**
- **QUESTIONS**



PROJECT DESCRIPTION

- This project will be to design and construct a Vivarium at the Discovery Park campus located at 3940 N. Elm Street in Denton.
- The project will be an approximately 7,000 GSF structure which will relocate the Vivarium currently located in the Science Research Building, 2nd floor on the main UNT campus to Discovery Park.
- An abbreviated Vivarium program with final site selection made and a Facility Conditions Assessment for Discovery Park will be provided and will need to be validated by the D/B team. A relocation plan will also need to be created with assistance from D/B team with end user input.
- Vivarium will include animal holding rooms, surgery space, appropriate containment areas, cage washing, and other required supporting spaces and equipment & separate HVAC system as required. Project may also include laboratory spaces adjacent or near the Vivarium.
- Projected schedule is to have contract complete in November 2021 with potential start date in December 2021.



SUBMISSION REQUIREMENTS/CRITERIA

- Respondent's ability to obtain bonding for project
- Respondent & proposed team experience & capability to perform design/build services of Vivarium type projects.
- Respondent & proposed team experience & capability to perform design/build services for the project, noting projects that team members have worked on together.
- Respondent's project execution plan & technical competence.
- Respondent's utilization of cost estimating & a construction cost control plan to ensure budget is not exceeded.
- Respondent's capability to perform quality control process during entire project duration.
- Respondent's job site safety program.
- Respondent's HUB Subcontracting policies & approach.



HISTORICALLY UNDERUTILIZED BUSINESSES (HUB)

- While a HUB Sub-Contracting plan is NOT required with submission of your qualifications, you are expected to address Criterion G to explain your HUB approach for this project.
- Any questions regarding HUB Sub-contracting Plan can be directed to Greg Obar or Aurika Weaver-White at email hub@untsystem.edu.



THE HISTORICALLY UNDERUTILIZED BUSINESS PROGRAM

**“Criterion G – Respondent’s HUB
Subcontracting policies and approach.”**



Agenda

- What is a Historically Underutilized Business
- State of Texas and UNT System HUB Goals
- Criteria G
- Where to go for help



What is a Historically Underutilized Business (HUB)?

It is at least 51% owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman and/or Service Disabled Veteran, who reside in Texas and actively participate in the control, operations and management of the entity's affairs.



What is a HUB?

- It is certified by the State of Texas.
- It is a for-profit entity that has not exceeded the size standards prescribed by 34 TAC §20.23, and has its principal place of business in Texas.



State of Texas and UNT System HUB Utilization Goals

- ***Building Construction – 21.1%***
- **Special Trade Construction – 32.9%**
- **Professional Services – 23.7%**
- **Other Services – 26%**
- **Commodities – 21.1%**



Is HUB Utilization an Evaluation Criteria?

- “Criteria for Award”
 - 8.0 “Criterion G – Respondent’s HUB Sub-contracting policies and approach.”
- The UNT System strongly supports the State of Texas HUB utilization goals.



Things to Consider for Your HUB Approach

- Can we express our company's specific commitment for THIS project as a percentage?
- Can we provide examples of past success with utilizing HUB trade partners on our projects in Texas? In DFW?
- Can we express a specific plan to engage the community?
- Do we have a visible, meaningful presence in the local community and with HUB-oriented trade associations?



Assistance is Available

- Greg Obar, Sr. Director For Strategic Management & HUB Coordinator
- Aurika Weaver-White, HUB Specialist
- Email: hub@untsystem.edu
- Web: <http://www.untsystem.edu/hr-it-business-services/about-hub>
- Fillable Electronic Form at:
<http://comptroller.texas.gov/procurement/prog/hub/hub-forms/hub-sbcont-plan--allfms.pdf>



CONTRACT

- We are providing the sample contract so it can be reviewed by your company and, if selected, you know what you will be signing and agreeing to.
- Make sure you have reviewed the contract as **NO CHANGES** to the contract will be accepted.



SELECTION PROCESS

- Responses are due September 27, 2021 @ 1:30p.m.
- Virtual Public reading of Respondent's name only on September 27, 2021 @ 3:00p.m.
- Submit one (1) paper loose unbound original and one (1) virus free flash drive. **Note** that information on the paper copy must match the electronic copy. Paper copy must have original signature on the Statement of Interest. QR codes will not be accepted as part of your response. Do not put password protected files on the flash drive – please have your files merged together for one (1) file. HUB plan is **NOT** required at this stage, but firms should be sure to address Criteria G in their response.
- Responses are submitted to Business Service Center, Woodhill Square, 1112 Dallas Drive, Suite 4000, Denton, Texas 76205.
- Anticipate contract complete November 2021 with Notice to Proceed approximately December 2021.



REQUIREMENTS

- Provide a single point of contact with phone number and email
- Make sure you address each criteria listed that starts on page 002400-2, Criteria for Award. Note that criteria requires multiple items to be addressed under each criteria.
- Complete the Statement of Interest page, sign and include with your qualifications.



QUESTIONS

- Questions should be directed to Elaine Robbins, Construction Solicitation Coordinator – please email questions to: Elaine.robbins@untsystem.edu
- Questions must be received by September 15, 2021 by 2:00p.m. – questions & answers will be posted to UNT System website by September 17, 2021 by 5:00p.m.
- Questions & answers and any addendums will be posted to <https://www.untsystem.edu/bid-opportunities> and <http://www.txsmartbuy.com/sp>