



Pre-Solicitation Meeting

RFP 752-21-250588DH

Title Impedance Analyzer and other RF Equipment for UNT Electrical Engineering

June 24, 2021

9:00 am

*In the case of a conflict between this presentation and the solicitation document, the solicitation document takes



- Introductions
- Project Description
- Evaluation Criteria
- Schedule of key Events
- Historically Underutilized Business Subcontracting Plan
- Submittal of Proposals
- Questions



- Strategic Sourcing Contact: Denise Harpool
 - denise.harpool@untsystem.edu
- HUB Analyst: Aurika Weaver-White
 - Aurika.weaver-white@untsystem.edu
- Department Contact:



UNTS is seeking proposals for Impedance Analyzer Equipment and other RF Equipment (NIGP commodity code 490-29 : 493-00).

The University of North Texas Electrical Engineering Department has the need for additional updated equipment with increased enrollment in RF/Microwave related courses.



The complete evaluation criteria can be found in original solicitation document.

- 2.3.1 Ability to meet all required deadlines (8/20/21)
- 2.3.2 The Vendors relevant experience, qualifications, and success in providing the goods and services outlined in this RFP. (Equipment meets specification requirements)
- 2.3.3 The Vendors financial proposal including, but not limited to discounts, services and other charges/fees. (Pricing)
- 2.3.4 The Vendors references as outlined in this RFP. (3)



- Deadline for Questions: July 1, 2021 2:00 pm
- Questions & Answers Posted: July 8, 2021 5:00 pm
- Deadline for Submittals: July 15, 2021 2:00 pm
- Deadline for HSP Not required

All times are local



- We have determined that a Historically Underutilized Business Subcontracting Plan (HSP) is not required with this proposal.
- Please direct all questions regarding the UNT System HUB Program or the HSP to the HUB Specialist listed on Page 3.



- Responses may be mailed or hand-delivered to:
University of North Texas System
Care of Denise Harpool
1112 Dallas Drive, Suite 4000
Denton, TX 76205
- Envelope/container instructions:
 - Proposal number, company name, and due date to be marked clearly on the lower left hand corner of the package
 - Proposal must contain/include:
 - Bid response documents and HSP (if specified), each in a separate sealed/marked sub-container
 - Signed proposal
 - USB flash-drive containing electronic version of the entire proposal



- Questions are not accepted or answered in this pre-solicitation meeting
- Questions must be submitted via email to the sourcing professional listed on Page 3
- Communicating with other UNT System or component institution team members may result in disqualification from the solicitation process.
- Refer to the Schedule of Key Events on page 4 for question and answer due dates
- Questions and answers will be posted to the UNT System bid page at *untsystem.edu/bids* and *txsmartbuy.com*



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RFP763-21-250588DH

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