DATE: October 15, 2020
TO: Potential Respondents
FROM: Elaine Robbins – Construction Solicitation Coordinator
SUBJECT: Questions #1
RFQ769-21-10674ER
UNT SRB 2nd Floor Renovation

This document is being issued to answer questions that have been submitted as follows:

1. Per page 5 of the RFQ, “Covers, table of contents and divider tabs will not count as pages, provided no additional information is included on those pages.” Can the tabs have photos on them as long as there are no descriptor captions written?

   ANSWER: Yes, you can have photos on the tabs.

2. Are there any LEED/WELL or other sustainability goals for this project?

   ANSWER: No LEED requirements. As a university we strive to be sustainably minded and in keeping with applicable energy codes.

3. Would you please clarify the location of the existing animal research facility in relation to the 2nd floor renovation area of work?

   ANSWER: The animal research facility is located on the 2nd floor. Please see attached floor plan illustrating the location.

4. Would you please explain to what extent did the 1st floor renovation project address the future infrastructure needs of the 2nd floor renovation project?

   ANSWER: The mechanical and electrical for the building was upgraded. All new mechanical units. New electrical service, panel, grounding, RO system, new restrooms on both the 1st and 2nd floor.
5. We have a question as to what exactly this requirement is asking for on page 7 of the RFQ (below). Is this asking for 5 additional projects or consultant projects? Any clarification would be helpful since we’re working with a tight page limit.

“2. For no more than five (5) other projects relevant to the project scope and for each member of the Design Team, provide a list of project names, project sizes, project dates, and owner contact information which further illustrates experience and capabilities relevant to this project.”

**ANSWER:** You should list no more than 5 projects. The projects should include work done by someone on the team. By team, we mean key team members. The intent is to help the evaluation team evaluate whether or not the proposed team member has the qualifications required to work on this project.

6. Can you tell us who the end users are for the 2nd Floor renovation?

**ANSWER:** We currently do not have a specific user identified.

7. Per page 3 of the RFQ, “Provide detailed data for no more than five (5) projects on which the firm and the proposed team members have been involved in providing services and which best illustrate current experience and capabilities relevant to this project”. Can you clarify if the relevant team member experience includes our engineering consultants?

**ANSWER:** Yes, this should include your full team.

8. Per page 5 of the RFQ, “All documents should be printed one-sided and submitted in 8 ½” x 11” page size, portrait style.” Would it be acceptable to submit a single page fold-out 11” x 17” landscape style?

**ANSWER:** No, as stated in RFQ, documents submitted should be on 8 ½” x 11” page size, portrait style.

9. Do you foresee the page limit increasing from 15 pages?

**ANSWER:** No.

10. Are Civil and Landscape part of the scope? These disciplines were named on page 8, and we just want to know if the disciplines listed here are expected in the RFQ response.

“2. The Owner has determined subcontracting opportunities are possible and have been identified the following areas:


**ANSWER:** As noted in the section above, these disciplines are “possible” depending on what the scope of the project states. Unless the scope of the
project indicates that Civil and Landscape are part of the scope, then no, these disciplines would not be expected to be included.

11. Referencing “E” under the section “Description of the Team”, are you requesting we provide resumes for our consultant key team members in addition to our HKS key member resumes, or just resumes for our firm (HKS) key team members?

**ANSWER:** Yes, this should include your full team.

12. Is there a specific percentage of HUB consultants we need to reach for this RFQ?

**ANSWER:** As noted in the pre-solicitation meeting presentation, this is “professional services” which the HUB goal is 23.7%.

13. When do you want to have occupancy of this floor?

**ANSWER:** Final completion is currently scheduled for July 2022, occupancy would follow August 2022.

14. Can you provide an existing floor plan outlining the scope of work?

**ANSWER:** Floor plan drawing was included in the solicitation package. Including the floor plan drawing that shows the mechanical room location and animal facility location with this Questions #1.

15. The RFQ mentions “open concept research labs” – are there any specific areas of research these labs will be tailored to (ie: serology genetics, pharmaceuticals, zoonotic diseases, etc.) or are the spaces intended to be flexible to many areas of research?

**ANSWER:** Lab spaces are intended to be flexible to many areas of research.

16. The RFQ mentions the need for a BSL-3 space – are there any particular special agents or aerosol pathogens that will be studied/present in the lab(s)?

**ANSWER:** No particular special agents or aerosol pathogens have been identified at this time.

17. Will there be any research conducted which must adhere to certain governmental standards (ie: NIH, CSC, USDA, etc.)?

**ANSWER:** Potentially however, no governmental standards have been identified at this time.