When the Owner and Contractor agree upon the exact adjustment in the Contract Price and/or the Contract Time for a change in the Work directed by this Construction Change Directive, such agreement shall be the subject of a Change Order.

The Change Order shall include all outstanding Construction Change Directives that the contractor would like to include on an application for payment.

A Change Order must be executed before the Contractor is allowed to add the Work described above on an application for payment.

Owner  
University of North Texas System

BY (Signature)  
Raynard O. Kearbey  
Associate Vice Chancellor for System Facilities

CONSTRUCTION CHANGE DIRECTIVE  
Approved by UNT System General Counsel through 11/30/2014